2-10 Home Buyers Warranty
Attn: Enrollment Compliance
10375 E. Harvard Avenue
Denver, CO 80231
Phone: 800-488-8844 | Fax: 303-306-2222
Enrollment forms available at www.2-10.com

2-10 HBW® INSPECTION PROCEDURES

For all inspections performed by your company for Builders who are members of the 2-10 Home Buyers Warranty® (2-10 HBW®) program, the following procedures shall be followed:

- For each inspection, you shall complete the applicable HBW-U31, U32, U33, or U34 form.
- The Builder member shall contact your company directly to request an inspection.
- Prior to conducting your inspections, always inform the Builder member up front as to the fees charged by your company. Fees are negotiable and shall be based as closely as possible to the FHA/VA inspection rate in your area.
- TEXAS ONLY - Complete the HBW-U14 form for prepour inspections only. The U14 shall accompany the HBW-U31 form.
- In general, inspection fees shall be paid directly by the Builder member to your company. However when specified, some inspections may be paid by 2-10 HBW®.
- If the Builder member paid your company directly for the inspection(s), please be sure to mail 2-10 HBW® the inspection reports immediately to avoid any possible delays in releasing the appropriate closing paperwork to the Builder.
- All engineering reports shall be completed, signed and sealed by a qualified registered professional engineer.
- Mail all forms to:

  2-10 Home Buyers Warranty
  Attn: Enrollment Compliance
  10375 E. Harvard Avenue
  Denver, CO 80231

If you have any questions please contact our Enrollment Compliance Department at (800) 488-8844. Our office hours are Monday through Friday from 8:30 a.m. to 5:00 p.m. CST.

Please note that these procedures may be updated from time to time by 2-10 Home Buyers Warranty®.

Revision Date: 09/01/2005